



McKeel Academy of Technology Volunteer Service Hour Student Log

Volunteer hours are earned by helping organizations, schools, or events without receiving payment. These activities allow students to give back to their community and gain valuable experience. Unlike CSP, these activities do not necessarily require students to identify and initiate a social issue or develop a project to make a broader community impact. Instead, they may simply involve supporting existing programs.

Student Name _____ Student ID Number _____
Graduation Year _____

Agency Information

Name & Address of Organization	
Name of Contact Person	
Contact Person's Phone Number	
Contact Person's Email Address	

Service Log:

This section must be completed each time a community service project or volunteer hours are performed. An electronic log or letter on letterhead from the agency may be accepted as well.

- Service hours must be recorded in 30-minute increments.
- A maximum of 8 hours may be credited per day.
- **No service hours during the school day.**
- After December 1, 2025, all community service, volunteer service, and paid work hours **must** be submitted within the same school year in which they were earned. No exceptions.

26-27 Deadlines:

- 1st Nine Weeks- October 30th
- 2nd Nine Weeks- December 18th
- 3rd Nine Weeks- March 31st
- 4th Nine Weeks
 - Seniors ONLY- May 10th (No hours will be accepted once a student has graduated).
 - 9th-11th ONLY- May 26th

**Hours submitted after the posted deadlines above will not be accepted.



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No pre- approval required. Record your hours on the volunteer log below or attach a log or letter on official letterhead. If you're applying for Florida Bright Futures, include your reflection. Hours will not be accepted after a student has graduated.

Date	Time spent	Activity completed/Task Performed
Total # of community service hours spent with this organization		

I _____ attest that _____
(organization representative's name) (student name)

has completed _____ hours at _____
(total service hours) (organization)

Signature: _____ Date: _____