



## **Student Parking Pass Information 2018-2019**

As in previous years, all students need to purchase a parking pass to drive to school and park on our campus. If you are interested in driving to school, please continue reading. Parking passes cost \$25.

In order to receive your parking pass, you will need to complete 2 items.

1. You must be logged on to the McKeel Academy website and complete the Student Parking Pass Google document found here <https://goo.gl/forms/s5twGGKjMaQaSR5G2>
2. You must print and complete the Student Driver & Parking Pass Guidelines document below and turn this into the administrative offices of building 1 with your \$25 parking fee.

There are several important changes from previous years. First, beginning this year, maintaining acceptable student attendance and having no issues with excessive tardiness are now requirements for obtaining and keeping a parking pass. Students with poor attendance (that is those reaching attendance probation for either absences or excessive tardiness) will not be allowed to drive to school and park on our campus. Secondly, community service hours are no longer required for parking passes. Please be sure to allow at least one full day to process your request, therefore, do not wait until the last minute! It will take longer for the beginning of the year. Students currently driving - if you wait to complete this too close to the deadline of Friday, you will likely not get your pass in time and may be subject to disciplinary action. Complete all requirements before Friday 8/24/18 to be safe.

If you currently are not driving, you may purchase a parking pass at any time of the school year, by following the information included here. There are no discounts or pro-rating to the fee of \$25, if purchased later in the school year.



Parking Sticker Number (added by office) \_\_\_\_\_

## 2018-2019 Student Driver & Parking Pass Guidelines

Welcome back to school. Parking for seniors will be in the front of the school. Parking for underclassmen will be in the back of the school. The speed limit in all parking areas is **5 mph**. All students must receive a parking pass for the year. Please be cautious driving to and from school along Grady Ave. Frequently there are traffic backups just before school and just as school ends. Please plan your time accordingly so that you are not late. You may not break traffic laws to avoid this traffic. This includes not driving down the wrong side of the road to pass car lines. Failure to adhere to the speed limit, not observing other safe driving guidelines, breaking traffic laws to or from school, not having a parking pass within the vehicle, and/or being tardy to school may result in loss of driving privileges.

Please refer to the directions below to obtain a parking pass.

1. Complete the online Student Parking Passes Google Document at - <https://goo.gl/forms/s5twGGKjMaQaSR5G2>.
2. Print and turn in this signed form in to Mrs. Eisenhardt in the administrative offices of building 1 and pay fee of \$25. There are no refunds of fees, including for loss of driving privileges.
3. Once your information has been processed, students may collect their pass in administrative offices of building 1. Please allow at least one full day for processing before returning to the office, after school, to get your pass. Please only pick up passes after school. Beginning of the year will take longer.

I hereby give my child, \_\_\_\_\_, permission to drive the vehicle registered in the Google Document, to school. I understand that in doing so, any loss due to damage or theft is not the responsibility of McKeel Academy of Technology. I further understand that the rules outlined in the Code of Conduct for Polk County and McKeel Academy of Technology Student Handbook will be strictly enforced and both my child and I will be responsible for adhering to these rules. In addition, excessive tardiness to school and poor or dangerous driving in the parking lot or around the school may result in parking privileges being revoked. It will be the responsibility of the student and parents to provide transportation if the student doesn't ride a McKeel Academy school bus.

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Grade: \_\_\_\_\_

Parent Name: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_